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TOWN OF CHILHOWIE

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Town Manager's Report to Mayor and Town Council February 13, 2020

Approval of Change Order 12 on Mill Creek Regional Water Treatment Plant (WTP) Project

You have in your agenda packet a copy of the fully executed Change order Number 12 on the WTP Project in Project Engineer Bobby Lane's letter of January 28. The Change order gives the contractor 45 more days to meet the requirements of the Owner's Acceptance test in which the plant cannot have an unscheduled failure in a 90 day period. The old date of the beginning of the 90 days was December 22, 2019. The new date of the beginning is now February 5, 2020. That puts the 90 period up to May 5, 2020 where the plant cannot have any failures, with a bond from the contractor guaranteeing that achievement.

As you may recall the final approval on the change order had to wait until Rural Development's approval and formal approval from Frizzell's bonding company. Frizzell had acknowledged the extension, but our attorneys asked that it come directly from the bonding company. That letter dated January 9 from Winchester Fire Insurance Company, Frizzell's bonding company, is in the change order packet referenced above.

Application for Liability Insurance for Transport and Application of Bio Solids and Related Matters

You have in your agenda packet a January 29 letter from me to Ms. Ann Chandler of the Virginia Risk Sharing Association (VRSA) for liability insurance on transporting and applying biosolids (sludge) on both our existing fields in Carlock Creek and new proposed fields in Fox Valley in the Seven Mile Ford area. The carrier for this insurance in the past was named "Alliant", but the new company, or the company's new name is "CHUBB" now. The charge for this insurance in 2019 was \$5,369.

The fields we have in the Carlock Creek area have been utilized for about ten years but have approached their nutrient capacity and they will most likely not be able to be utilized for a while. We have employed Hurt and Proffitt (H&P) to do a Nutrient Management Plan that will test the phosphate and other minerals on the Carlock Creek property for future biosolids application. The testing will also be done on the new fields in Fox Valley. This property has not had any materials applied as of now.

Because of the limits on the application on the Carlock Creek fields, we have not been able to apply biosolids the past year. We have had to have the biosolids shipped to a specialty landfill. This has been a very expensive undertaking and led the Public Works Department to find another field application site.

Update on Facades Project as Part of Downtown Revitalization Program

You have in your agenda packet several documents relating to the Downtown Facades Project. They are the Notice of Award to Wallberg Construction, Inc. of Glade Spring, a Notice to Proceed for March 10, 2020, minutes of the January 28 Pre Construction Conference, and a generic copy of the three way agreement between the Town, Contractor and Property Owner.

After attempts over the past several years to find a contractor so we can begin the work on the facades project, details which I have mentioned in the past, we were fortunate to get a suitable quote from Walberg to begin the project. The Town and Mt. Rogers PDC got quotes from qualified contractors in late Summer, 2019. Walberg Construction and Earps Construction, of Bluefield West Virginia, submitted. After going through various certifications and getting the Department of Housing and Community Development's (DHCD) final approval, the Downtown Revitalization Board and Town Council made various approvals on Wallberg's bid.

The Notice to Proceed has a starting date of March 10, 2020. The contractor wanted to get out of the worst of winter before he started. The date of Substantial Completion is 180 days from the date, or on or about September 12. Final will be 30 days later, on or about October 12. This project will be for all of the north side of Main Street, save one building that the owner side didn't need façade work, and one who got paper work in later. We are planning to get quotes for facades on the south side of Main Street, plus the one needed building on the north side of Main, around early Summer. Hopefully we can have the entire facades project finished at the end of the year, and close out the Downtown Revitalization Project (first phase?).

Also in your agenda a generic copy of the three way agreement between the Town, Wallberg Construction and the property owners. Five of these agreements were executed and signed. The amounts the DHCD grant is putting up ranges from \$13,012 to \$22,205. Each façade can receive up to \$15,000. Some of the buildings had more than one façade. That money has to be matched by the property owner on a dollar for dollar basis. However, that match can involve any work done on the building in the last two years (the start date I am not sure at this writing but it has been designated), or work done in conjunction with the Wallberg Contract.

Bids on Stage Roof at Recreation Park

You have in your agenda packet a copy of an invitation to bid on replacing the existing roof at the Stage at the Recreation Park with a new metal roof. This item is included in the 2019-20 budget, and was actually carried over from the 2018-19 budget. The bids are due at 3:00 on March 3rd and will be presented to Council at its March 12 meeting for approval.

Respectfully Submitted,

John E. B. Clark, Jr.
Town Manager