



Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Alan W. Counts
Emily B. Dungan
F. Brent Foster
Lewis Shortt

TOWN OF CHILHOWIE

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Town Manager: John E. B. Clark, Jr.
Clerk-Treasurer: Marlene L. Henderson
Police Chief: Stephen W. Price
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes

AGENDA TOWN OF CHILHOWIE COUNCIL MEETING November 14, 2019 7:00 P.M.

- 1. INVOCATION**
PLEDGE OF ALLEGIANCE – Bobby Dunn,
Chilhowie Ministerial Association
ROLL CALL
- 2. APPROVAL OF MINUTES**
Regular October 10 and Special Called October 17, 2019 Meeting
- 3. CITIZEN TIME**
- 4. PUBLIC HEARING**
A. Proposed East Lee Highway II Virginia Department of Transportation-
Transportation Alternative Project – Scott McCoy, Mount Rogers PDC, Town
Manager (See Attachment and Manager’s Report)
- 5. OLD BUSINESS**
A. Council/Staff Comments on East Lee Highway II Project
B. Submission of Final Rural Development Pay Request on Farmers Market
Project and Report – Dennis Amos/Building Official/Town Manager (See
Attachment and Manager’s Report)

- C. Update on Mill Creek Regional Water Treatment Plant on Designated Final Completion and Outstanding Issues – Bobby Lane/Attorney/Town Manager (See Attachments and Manager’s Report)
- D. Confirmation of November 19 For Required Ethics/Conflict of Interest Training – Clerk/Treasurer/Attorney (See Manager’s Report)
- E. Report on Countywide Census Meeting on November 6 – Human Resources/Clerk II (See Attachment)
- F. Report on Veterans Day Ceremony – Special Events/Recreation Director
- G. Report on Lucas Dowell Bridge Memorial Dedication – Mayor, Council Staff

6. NEW BUSINESS

- A. Report on Class Action Hearing on Opioid Negotiations – Town Attorney (See Attachment)
- B. Appointment to General Board of Appeals – Building Official, Clerk/Treasurer (See Attachment)
- C. Appointment to Planning Commission – Planning Commission Clerk, Clerk/Treasurer (See Attachment)
- D. Presentation of Employee Christmas Bonuses and Food Gift Cards – Clerk/Treasurer
- E. Notice of United Way Celebrity Bagging Event 1:00 – 2:00 p.m., November 26 at Food City – Mayor, Clerk/Treasurer

7. COMMITTEE REPORTS

- A. Recommendation of Finance Committee on Funding Share of Chamber of Commerce Business Bootcamp Program – (See Committee Minutes)

8. DEPARTMENT REPORTS

- A. Town Manager – John E. B. Clark, Jr.
- B. Clerk/Treasurer – Marlene Henderson
- C. Fire Chief – David Haynes
- D. Building Official – Randy Sturgill

- E. Police Chief – Steve Price
- F. Public Works Director – Jay Keen
- G. Recreation Director/Special Events Coordinator – Ron Cahill
- H. Town Attorney – Paul Cassell

9. ANY OTHER COUNCIL BUSINESS

10. CLOSED SESSION

- A. None Scheduled

**11. CONTINUE MEETING TO:
November 19, 2019 at 7:00 p.m.**