



Mayor: Gary L. Heninger  
Council: Donna S. Blevins  
Billy L. Clear  
Alan W. Counts  
Emily B. Dungan  
F. Brent Foster  
Lewis Shortt

## ***TOWN OF CHILHOWIE***

325 East Lee Highway  
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Town Manager: John E. B. Clark, Jr.  
Clerk-Treasurer: Marlene L. Henderson  
Police Chief: Stephen W. Price  
Director-Public Works: Jay Keen  
Fire Chief: C. David Haynes

### **AGENDA TOWN OF CHILHOWIE COUNCIL MEETING September 12, 2019 7:00 P.M.**

- 1. INVOCATION  
PLEDGE OF ALLEGIANCE  
ROLL CALL**
- 2. APPROVAL OF MINUTES**  
Regular August 8, 2019 Meeting
- 3. CITIZEN TIME**
- 4. OLD BUSINESS**
  - A. Update on Farmer's Market Project and Presentation of Pay Request Number 7 – Dennis Amos, Hurt and Proffitt/ Staff (See Attachment and Pay Request at Meeting)
  - B. Update on Mill Creek Regional Water Treatment Plant Project – Town Manager/Works Director (See Attachment and Manager's Report)
  - C. Presentation of Bids on Downtown Facade Program – Dennis Amos/Staff (See Attachment and Manager's Report)
  - D. Report on Alternative Transportation Program for Protective/Detention Orders - Police Chief
- 5. NEW BUSINESS**

- A. Report on Sustaining Use of Field For Travel Baseball – Messrs. James Schwartz and Travis Hill – Recreation Coordinator (See Attachment)
- B. Report on Unveiling LOVE Sign at Tourism Center – Councilwoman Blevins (See Attachment)
- C. Request to Participate in Landscaping Tourism Center – Town Manager (See Attachment)
- D. Report on Historic Usage of \$2 Fee on Utility Bills – Clerk/Treasurer (See Attachment and Manager’s Report)
- E. Report on Meeting with Republic Services Inc. on Solid Waste Issues – Clerk/Treasurer and Works Director (See Manager’s Report)
- F. Request to Procure Ambulance and Turnout Gear in 2019-2020 Budget – Fire Chief
- G. Selection of Date/Time For Conflict of Interest/Ethics Training – Clerk/Treasurer and Town Attorney
- H. Notice of Chamber of Commerce Town/Country Barbeque – Clerk/Treasurer
- I. Notice of Planned Downtown Dedication – Town Manager
- J. Report on Sewer Vector Truck Repairs – Works Director

**6. COMMITTEE REPORTS**

**7. DEPARTMENT REPORTS**

- A. Town Manager – John E. B. Clark, Jr.
- B. Clerk/Treasurer – Marlene Henderson
- C. Fire Chief – David Haynes
- D. Building Official – Randy Sturgill
- E. Police Chief – Steve Price
- F. Public Works Director – Jay Keen
- G. Recreation Director/Special Events Coordinator – Ron Cahill
- H. Town Attorney – Paul Cassell

**8. ANY OTHER COUNCIL BUSINESS**

**9. CLOSED SESSION**

A. To discuss Town Manager Evaluation as allowed by Section 2.2-3711(a)1 of the Code of Virginia, as amended

**ADJOURNMENT**