



Mayor: Gary L. Heninger
Council: Donna S. Blevins
Billy L. Clear
Alan W. Counts
Tamera Doane
Emily B. Dungan
F. Brent Foster

TOWN OF CHILHOWIE

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Town Manager: John E. B. Clark, Jr.
Clerk-Treasurer: Marlene L. Henderson
Police Chief: Stephen W. Price
Director-Public Works: Jay Keen
Fire Chief: C. David Haynes

AGENDA TOWN OF CHILHOWIE COUNCIL MEETING MARCH 13, 2019 7:00 P.M.

1. INVOCATION –

Rev Richard Hodges,
Youth Pastor, Chilhowie Christian Church

PLEDGE OF ALLEGIANCE ROLL CALL

2. APPROVAL OF MINUTES

- Regular February 14, 2019 Meeting

3. CITIZEN TIME

4. OLD BUSINESS

- A. Presentation Of Bids on Town Hall Roof – Building Official (See Attachment
And Manager’s Report)
- B. Update on Farmer’s Market, Permission to Bid and Request For Special April
Meeting to Evaluate Bids – Hurt and Proffitt, Works Director and Staff (See
Attachment and Manager’s Report)
- C. Presentation of Pay Request For Services on Farmer’s Market – Hurt and Proffitt
(See Attachment)
- D. Update on Downtown Revitalization Project Facade Bids and Overhead
Consolidation – Town Manager/Hurt and Proffitt (See Attachments and

Manager's Report)

- E. Engineer Recommendation on Mill Creek Water Treatment Plant Substantial Completion and Presentation of Pay Request #21 – The Lane Group (See Attachment)
- F. Presentation Of Change Order Number 10 on Mill Creek Water Treatment Plant – The Lane Group (See Attachment)
- G. Situation with Engineering Amendment 6A on Additional Engineering/Project Inspection – Town Manager (See Attachment)
- H. Presentation of Pay Request Number 16 For East Lee Highway Sidewalk Project And Update on Project – Town Manager/Works Director (See Attachment)
- I. Presentation of Changer Order To Replace Rip Rap In Islands For Eastern End And VDOT Resolution For No Parking On Sidewalk (See Attachment and Manager's Report)

5. NEW BUSINESS

- A. Report on Health Fair – Special Events/Recreation Coordinator (See Attachments)
- B. Report on AEP Transformer Transit – Works Director (See Attachment/Manager's Report)
- C. Invitation to Mount Rogers PDC Dinner April 4 – Clerk/Treasurer (See Attachment)
- D. Notice of Installation of State Championship Sign – Mayor
- E. Permission to Bid 2018-19 Paving – Works Director
- F. Permission to Submit Rescue Squad Grant For Ambulance – Fire/EMS Chief/Captain
- G. Permission to Repair Police Car – Police Chief (See Attachment)

6. COMMITTEE REPORTS

7. DEPARTMENT REPORTS

- A. Town Manager – John E. B. Clark, Jr.
- B. Clerk/Treasurer – Marlene Henderson
- C. Fire Chief – David Haynes
- D. Building Official – Randy Sturgill
- E. Police Chief – Steve Price
- F. Public Works Director – Jay Keen
- G. Recreation Director/Special Events Coordinator – Ron Cahill
- H. Town Attorney – Paul Cassell

8. ANY OTHER COUNCIL BUSINESS

9. CLOSED SESSION

None Scheduled

10. ADJOURNMENT