



Mayor: Gary L. Heninger  
Council: Donna S. Blevins  
Billy L. Clear  
Alan W. Counts  
Tamera Doane  
Emily B. Dungan  
F. Brent Foster

## **TOWN OF CHILHOWIE**

325 East Lee Highway  
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Town Manager: John E. B. Clark, Jr.  
Clerk-Treasurer: Marlene L. Henderson  
Police Chief: Stephen W. Price  
Director-Public Works: Jay Keen  
Fire Chief: C. David Haynes

### **AGENDA TOWN OF CHILHOWIE COUNCIL MEETING FEBRUARY 14, 2019 7:00 P.M.**

- 1. INVOCATION**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**
- 2. APPROVAL OF MINUTES**
  - Regular January 10, 2019 Meeting
- 3. CITIZEN TIME**
- 4. OLD BUSINESS**
  - A. Presentation Of Specifications For Bidding Farmer's Market And Report On Conditions Of Tulip Poplar On Site – Dennis Amos, Project Engineer and Kevin Sigmon, Senior Urban Forester (See Attachments, Manager's Report and Information At Meeting)
  - B. Presentation Of Pay Request Number 15 For East Lee Highway Sidewalk Project And Project Update – Town Manager/Director Public Works (See Attachments and Manager's Report)
  - C. Update On Downtown Revitalization Project – Town Manager (See Attachment and Manager's Report)

- D. Update On Mill Creek Water Treatment Plant Project – Jeff Spickard, The Lane Group/Director Public Works

## **NEW BUSINESS**

- A. Presentation Of Scope Of Work Through WRA For Additional Work At Mill Creek Regional Water Treatment Plant – Director of Public Works (See Attachment)
- B. Notice Of Inoperable Vehicles Letter Sent Out – Police Chief (See Attachment and Manager’s Report)
- C. Update On Washington County Fire Calling Area – Fire Chief/Town Manager
- D. Update On Saltville EMS Situation – Fire Chief/Chilhowie EMS/Town Manager
- E. Update On Opening of Motel Six – Building Official (See Report)
- F. Notice Of Bidding Town Hall Roof – Town Manager
- G. Notice Of Award For United Way Celebrity Bagging – Mayor (See Attachment)

## **5. COMMITTEE REPORTS**

## **6. DEPARTMENT REPORTS**

- A. Town Manager – John E. B. Clark, Jr.
- B. Clerk/Treasurer – Marlene Henderson
- C. Fire Chief – David Haynes
- D. Building Official – Randy Sturgill
- E. Police Chief – Steve Price
- F. Public Works Director – Jay Keen
- G. Recreation Director/Special Events Coordinator – Ron Cahill
- H. Town Attorney – Paul Cassell

## **7. ANY OTHER COUNCIL BUSINESS**

## **8. CLOSED SESSION**

None Scheduled

## **9. ADJOURNMENT**