

Virginia: At the continued meeting of the Council of the Town of Chilhowie held at the Municipal Building, November 19, 2019 at 6:00 p.m.

Present: Honorable Gary L. Heninger, Mayor presiding; Councilors Donna S. Blevins, Billy L. Clear, Alan W. Counts and Lewis W. Shortt, Jr.

Absent: Councilors Emily B. Dungan and J. Brent Foster.

Also Present: Mr. John E.B. Clark, Jr., Town Manager; Mrs. Marlene L. Henderson, Clerk/Treasurer, MMC and Mr. Paul Cassell, Town Attorney.

- **November 19th for Required Ethics/Conflict of Interest Training** – Effective July 1, 2019 a required Ethics/Conflict of Interest Training is required by State Law to be completed by Council members and newly elected Council members every two years. A newly elected Council member or members must complete the training within two months from the beginning of the term.

Councilor Brent Foster entered the meeting at 6:05 p.m.

The on-line training module provided by the Virginia Conflict of Interest and Ethics Advisory Council was viewed. Elected Officials signed the Record of Attendance.

Paul Cassell, Town Attorney, reported the Statement of Economic Interest only apply to Localities with a population of 3,500 or more.

Motion by Lewis Shortt, second by Brent Foster Council adjourns this meeting at 7:00 p.m. The motion was approved with following recorded vote:

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| Donna Blevins | Aye | Bill Clear | Aye |
| Alan Counts | Aye | Emily Dungan | Absent |
| Lewis Shortt | Aye | Brent Foster | Aye |

Gary L. Heninger Mayor

Marlene L. Henderson, MMC Clerk