



# TOWN OF CHILHOWIE, VIRGINIA

Mayor: Gary L. Heninger  
Council: Donna S. Blevins  
Billy L. Clear  
J. Brent Foster  
Lewis W. Shortt, Jr.  
Julie Sturgill  
P.J. Wolfe

325 East Lee Highway  
P.O. Box 5012  
Chilhowie, Virginia 24319  
Phone: (276) 646-3232  
Fax: (276) 646-3012  
www.chilhowie.org

## Auto Draft

*The easy way to pay your bill*

Town Manager: John E.B. Clark, Jr.  
Clerk/Treasurer: Marlene L. Henderson  
Police Chief: Andrew K. Moss  
Director Public Works: Jay Keen  
Fire /EMS Chief: C. David Haynes  
Building Official: Randy Sturgill  
Recreation/Special Events Coordinator: Jeff Smarr  
Legal: Cassel & Crewe, P.C.

**Auto Draft is an automatic bank account withdrawal system for paying your bill.**  
*It's easy, convenient and free!!!*

**NO CHECKS    NO POSTAGE    NO LATE FEES**

**STEP 1-Complete the entire application below, and please DON'T FORGET TO SIGN APPLICATION**

**STEP 2-Attach a VOIDED check to this completed application.**

**STEP 3-Continue to pay your bills until you see the message: <<DRAFT NOTICE-DO NOT PAY>> on the bottom portion of the stub of the utility bill.**

Return completed form and attachment to:    Town of Chilhowie  
P.O. Box 5012  
Chilhowie, VA 24319

For questions please call **TOWN OF CHILHOWIE** at:    (276) 646-3232

## AUTHORIZATION FOR AUTODRAFT

I authorize the **TOWN OF CHILHOWIE** and my financial institution to deduct from my bank account the total amount of my monthly utility bill on the established due date as determined by the **TOWN OF CHILHOWIE**.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Utility Bill Account Number \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Financial Institution \_\_\_\_\_

Financial Institution Address \_\_\_\_\_

Please Check one box     Checking Account     Savings Account

BANK ROUTING NUMBER \_\_\_\_\_ BANK ACCOUNT NUMBER \_\_\_\_\_

Customer Signature \_\_\_\_\_



PROVIDING SERVICE SINCE 1913 TO THE CITIZENS  
OF THE TOWN OF CHILHOWIE AND OF SMYTH AND WASHINGTON COUNTIES.

