



Chilhowie Farmers' Market

East Lee Highway
Chilhowie, VA 24319
(276) 646-3232
www.chilhowie.org

This is the tenth season of the Chilhowie Farmers' Market. We want to thank each of you for taking the time to help us help our Community. The citizens of Chilhowie have developed great interest in the Farmers' Market and it's because of your help and hard work that we can try to make this happen for our town and community.

For questions, concerns, complaints and ideas please contact Felicia Eller, Market Manager at (276) 646-3232.

2018 Market Rules/Guidelines

Operation

The Chilhowie Farmer's Market will operate as a producer only market. Vendors are allowed to purchase and sell products that are not in season in this area until the product is in season in this area. We will have a market manager and the Town Manager for the Town of Chilhowie monitor vendors for this season. No vendor is to sell any produce on Town Property except during Farmer's Market hours.

The 2018 Market will operate on Thursdays beginning May 3rd and will conclude on October 25th.

Hours of operation are from 3:00 – 6:00 p.m. Vendors will have access to the Market thirty minutes prior to the opening for the purpose of unloading and setting up merchandise and they must exit the premises no later than thirty minutes after the closing time. Vendors are not permitted to set up outside of Farmers' market hours.

The Market will be held in Warrior Park off of Lee Highway in Chilhowie.
(Below the Old High School/Chilhowie Public Library)

Fees

The Town of Chilhowie fully supports the Chilhowie Farmers' Market. The Town supports the vendors and customers and hopes both groups can and will benefit from the Market.

We do not require vendors to set up a minimum amount of days at this time. We do ask that you try to commit to the Market as much as possible. Our consumers appreciate your time and your product and look forward to seeing you at the Market each week.

Full season and/or weekly fees will be considered for future Market seasons. All vendors must check in with the Market Manager before setting up a vendor space.

Space

Space is granted on a first come, first serve basis. Vendors are allowed to bring tents to set up during the Market.

General

1. Proper dress and an orderly space will be expected from all vendors. Proper language for a family atmosphere will be required.
2. It is the responsibility of the vendor to satisfy customer complaints.
3. No person shall make a public outcry, or give any musical or other entertainment for the purpose of drawing customers or attracting attention without prior permission from the Market Manager.
4. No open flames (grills) are permitted on Market property without the prior approval of the Market Manager.

Types of Merchandise

1. Locally raised produce, fruits, vegetables, plants, flowers and animal products. Items must be Virginia grown within a 30 mile radius of Smyth County. All items sold must be a Virginia Grown Product. We will allow out-of-state items to be sold at our Market, as we are focused on promoting Virginia Grown goods. Items may be purchased elsewhere for resale at the Chilhowie Farmer's Market until the item is in season within the area. The Town of Chilhowie's market will operate as a producer-only market.

2. Homemade baked goods, prepared foods, honey, jams, jellies, canned foods and beverages are acceptable as long as they meet all State health requirements and are produced by the vendor selling them. Vendors are encouraged to use as many locally produced ingredients as possible. Items may be purchased elsewhere for resale at the Chilhowie Farmers' Market until the item is in season within the area.

Compliance with all Health Department and Department of Agriculture guidelines and restrictions is the sole responsibility of the vendor. Vendors must be able to demonstrate to the AFM Market Manager their compliance with all guidelines. All vendors who are planning to sell prepared food should contact Chris Salyer of the Virginia Department of Agriculture and Consumer Safety to discuss how to comply with current inspection requirements. You can reach him at 276-220-3210 or Christopher.Salyer@vdacs.virginia.gov

3. Meats must be processed in a USDA inspected facility and have a Department of Agriculture Stamp (except poultry). *All meat inspections are the responsibility of the vendor.*
4. The Market Manager has the authority to inspect all items sold to ensure these rules and guidelines are being abided by appropriately and to ensure that such sales conform to Market Rules. All vendors may be subject to an on-site inspection to verify local production at any point during the market season.
5. During Farmers' Market Hours, absolutely no yard sale and/or flea market selling or anything construed as such will not be allowed.

License, Tax, Permits

Any person using the Farmers' Market for the purpose of selling or offering for sale any items on the premises must comply with all applicable Federal, State, and Local Ordinances. The collection and filing of all related taxes will be the responsibility of the individual vendor.

Sanitation, Health, and Safety

1. The vendors will be responsible for the collection and removal of all refuse generated from sales and activity at their space.
2. It is unlawful to sell or consume alcoholic beverages on Market property.
3. Potentially hazardous food items (meat, poultry, etc.) stored or displayed prior to sell shall be maintained at a temperature of 45 degrees F or below. An ice chest with a drain can be used for cooling.

4. Vendors may not bring live animals for sale onto Market property except as provided by State or Federal Law.
5. The Chilhowie Farmers' Market or the Town of Chilhowie is not responsible for loss or theft of products, supplies, money...etc.
6. Vendor (lessee), by signing the Vendor Application, agrees to protect and hold the Chilhowie Farmers' Market and the Town of Chilhowie harmless and to indemnify the leaser from any and all claims, demands, suits, actions, judgments and recoveries for or on account of damage, theft or injury (including death) to property or person occurring as a result of lessee's use of the leased property and any other cause whatsoever.
7. All dogs must be kept on a leash.
8. No vendor shall permit seepage or leakage of water or fluids from any part of their space into the public areas or other vendors' spaces.
9. Children under 14 years of age must be supervised by an adult at the Market.

***NOTE:** Please find enclosed the 2018 Vendor's Application. A new application must be completed and submitted by all vendors prior to any sells.

