



TOWN OF CHILHOWIE VIRGINIA

325 East Lee Highway, PO Box 5012
 Chilhowie, Virginia 24319
 (276) 646-5110 * Fax (276) 646-3012

Permit #

Zoning Permit – Effective February 12, 2016

Section 1: Applicant and Owner Information (Complete for ALL Applications)

Project Applicant Information				Property Owner Information			
Applicant Name:				Owner Name:			
Business Name (If Applicable):				Physical Address:		Mailing Address:	
Physical Address:		Mailing Address:		City:		State:	Zip Code:
City:		State:	Zip Code:	e-mail:		Phone:	
e-mail:		Phone:		<i>If the applicant is not the property owner, the signature of the property owner is required below.</i>			

Section 2: Zoning Activity (Complete for ALL Applications)

<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition/Renovation	<input type="checkbox"/> Change of Use	<input type="checkbox"/> Zoning Change
<input type="checkbox"/> Detached Garage	<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Mobile Home	<input type="checkbox"/> Zoning Variance
<input type="checkbox"/> Sign	<input type="checkbox"/> Other Structure	<input type="checkbox"/> Appeal to BZA	<input type="checkbox"/> Special Use Permit
<input type="checkbox"/> Confirmation/Certification of Zoning Compliance (Zoning Code Article V, Section 5.2-4 (a), (b), or (c))			

Section 3: Property/Structure Description (Complete Applicable Boxes)

Project Physical Address:		Parcel Number:		Zoning District: <input type="checkbox"/> A-C <input type="checkbox"/> R-2 <input type="checkbox"/> B-2 <input type="checkbox"/> BN-1	
Subdivision or Mobile Home Park Name (If Applicable):			Subdivision or Mobile Home Lot Number (If Applicable):		
Dimension/Square Footage of Main Building:		Dimension/Square Footage of Accessory Structure (Garages, Signs, Tanks, etc.):		Is this Structure in a Floodplain District? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Height of Structure/Stories:	Basement: <input type="checkbox"/> YES <input type="checkbox"/> NO		Area of Lot (Square Feet):		Lot Frontage (Linear Feet):
Front Setback (Linear Feet):	Rear Setback (Linear Feet):		Right Side Setback (Linear Feet):		Left Side Setback (Linear Feet):
Is Off Street Parking Provided Per Code?			What is the Total Estimated Cost of the Building/Improvements?		
Describe the purpose for which the structure will be used:					

Section 4: Supporting Documentation Requirements (Provide as Separate Attachments)

<input type="checkbox"/> Plat	<input type="checkbox"/> Site Plan*	<input type="checkbox"/> Specification Sheet*	<input type="checkbox"/> Engineering Drawing
<input type="checkbox"/> Drawing*	<input type="checkbox"/> Narrative	<input type="checkbox"/> Floodplain Elevation Certificate	<input type="checkbox"/> Floodway Hydraulic Analysis

***Please ensure all exhibits are drawn to approximate scale.**

Information provided by the applicant/owner on this application, any site plans, plats, and/or related documents, verbal or written shall be assumed to be true and accurate. **If information provided is inaccurate, incomplete or otherwise misrepresented, this approval will be considered null and void.**

Signature of Applicant	Date	Signature of Property Owner (If different from the applicant)	Date
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I certify that all requirements of the Town of Chilhowie Zoning Ordinance have been met and a permit is hereby issued.

Town Manager	Date
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Treasurer's Office Use
